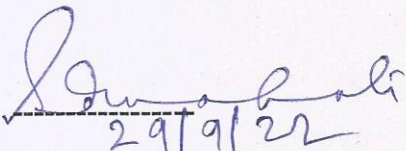


## IQAC-CHAKDAHA COLLEGE

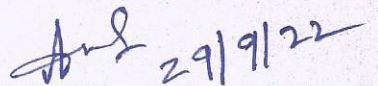
### Action Plan 2022-23

1. Plan to prepare an Academic calendar as well as an Administrative calendar.
2. Opening up new courses/ Add-on/certificate courses/Soft Skills Training courses. (Foreign language, Nursing Course, Automobile/ Plumbing courses, Organic farming, Bee keeping training etc. may be considered in collaboration with different industries/ institutions like, British Council, MAKAUT etc.).
3. An Initiative be taken to create new posts (TS/NTS) and regularisation of temporary/casual/contractual employees
4. More involvement of SACT teachers in different decision making process and also plan to encourage women empowerment.
5. Effective implementation of CBCS curriculum towards outcome based education (OBE): preparation of teaching plan, model questions, training of teachers on Bloom's Taxonomy, inter-departmental exchange of faculty, E-contents development, and intensive use of E-resources, project works, field visits, etc.
6. Expansion of research and extension activities based on contemporary issues and local resources. Different Webinars/Seminars/Conferences be conducted round the year and the outcomes are to be published and circulated.
7. Plan to sign MOUs with different Institutions/Industry for faculty and students exchange programmes and for skill development and creation of employment opportunities.
8. Formation of an ICT cell and development of ICT infrastructure along with other physical infrastructures development for both academic and administrative activities.
9. Plan to set-up an ICT based Studio-Room (E-content Development centre) for creation and development of E-contents. A Language lab is to be developed at the college.
10. Development of MIS/ERP system: Full Office automation, College App, bio-metric attendance (class and library use), digital Id-card etc.
11. Arrangements for staff training programmes for the Faculty members and Non-teaching staff.
12. Plan to design and development a methodology for data collection for timely submission of AQAR and NAAC–Accreditation (Cycle 3) and regular update of websites.

13. Improvement of library services- Purchase of new books and journals, Library class, creation of all Student-membership of N-LIST and access to N-LIST (both Staff and students) and E- resources effectively.
14. Plan to encourage students to participate in different activities (especially social responsibility and environmental activities) of NSS and NCC units. Plan for invitation of Students from local schools for social and academic interactions and visit to College Library, Laboratory and Museum.
15. Plan to conduct yearly AAA Audit, Financial audit (with provision of financial budget) and Environmental audit.
16. Plan to collect Feedback from different stakeholders through Google Form and face-to-face interaction methods and analysed feedback reports effectively.
17. Plan to re-open Coaching Centre for Entry in Services and to promote Career Guidance Programmes for the Students and Alumni.
18. An initiative be taken to implement the Action Plan 2022-23 effectively and efficiently.

  
29/9/22  
(Signature of the Chairperson)

IQAC-Chakdaha College  
Principal  
CHAKDAHA COLLEGE

  
29/9/22  
(Signature of the Co-ordinator)

IQAC-Chakdaha College  
Co-ordinator  
IQAC, Chakdaha College